Job Title: National Security Policy Analyst

Location: Washington, DC

Position Type: Full-Time

Position Summary

The National Security Policy Analyst provides technical policy expertise to support and manage multiple projects and initiatives within National Nuclear Security Administration's ("NNSA's") Office of Counterterrorism and Counterproliferation. The position is contingent upon contract award and/or task-based approvals.

Essential Functions

The primary purpose of this position is to provide expertise and technical support for Department of Energy ("DOE")/NNSA counterterrorism activities. The National Security Policy Analyst provides technical support as follows:

- Serve as Intelligence Liaison and primary interface to the intelligence community on behalf of the NNSA.
- Provide expertise on national security issues of vital importance and complexity.
- Develop, manage and authorize products based on NNSA intelligence and threat assessment portfolio activities.
- Provide intelligence-based analysis to federal leadership on national security initiatives.
- Coordinate office projects with interagency partners.
- Provide programmatic support to technical activities at the National Laboratories.
- Author products for interagency policy committees.
- Author policy-related correspondence for senior executive stakeholders.
- Manage, plan and coordinate classified technical exchanges with international partners on nuclear counterterrorism matters and incidents.
- Draft working-level planning and guidance documents for use by domestic interagency, National Laboratory and DOE/NNSA stakeholders.

Minimum Qualifications

- Master's degree in national security studies, public policy or related field
- 8 or more years of technical experience with nuclear counterterrorism or another equivalent security field.
- DOE Q or DOD TS security clearance.

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